

**FPDC FORM 125**

Revised August 8, 2007

Code Footprint Acceptance Date:  
Construction Document Acceptance Date:  
Fire Alarm Acceptance Date:  
Fire Sprinkler Acceptance Date:  
Construction Permit Date:  
Occupancy Permit Date:

**N/A noted above indicates this item is not applicable for this project.**

**TO:**

**ARCHITECT/ENGINEER:**  
Individual and Firm

**AGENCY:** (list single point contact)  
Agency Representative

**CC:**

KSFM  
Code Compliance Coordinator  
DFM inspectors  
DFM Planner

**RE:** Building Number  
Project Name  
Project Location  
Project Number

**PROJECT ACCEPTANCE RECORD**

Items left blank, ☐, have not been submitted, issued, or accepted.

**Code Footprint (CF)** Code footprints are to be submitted and reviewed as per K.A.R. 22-1-7.

- ☐ Code Footprint is not required. See attached.
- ☐ The code footprint dated Enter Date has been reviewed by Division of Facilities Management (DFM) and / or Kansas State Fire Marshal (KSFM) and is ☐ **(accepted)** ☐ **(not accepted)** as meeting the Kansas Fire Prevention Code (KSA 31-134 and KAR 22-1-1). (If not accepted, review comments are attached.)

Signature by DFM and/or KSFM shall not be construed to be an approval of items that do not conform to the Kansas Fire Prevention Code. All existing buildings are to comply with the Kansas Fire Prevention Code. It shall be the responsibility of the Owner to develop a plan of correction acceptable to KSFM for items that do not conform to the Kansas Fire Prevention Code.

Signature by DFM and/or KSFM shall not be construed to be a permit for, or an approval of any violation of any of the provisions of the applicable codes and regulations, unless the item is noted as an alternate means and method on the approved code footprint.

- ☐ Previously accepted code footprint has been revised. The code footprint dated Enter Date is ☐ **(accepted)** ☐ **(not accepted)**. (If not accepted, review comments are attached.)

**Construction Documents**

- ☐ Construction Documents have not been submitted for review. Construction documents are required to be submitted.
- ☐ The Construction Documents dated Enter Date have been reviewed for code compliance. The Construction Documents are ☐ **(accepted)** ☐ **(not accepted)**. (If not accepted, review comments are attached.)

This review and/or approval of documents for construction shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of the applicable codes. The release of drawings for construction shall not prevent the authority having jurisdiction from requiring the correction of errors in the construction documents and other data.

**DIVISION OF FINANCE AND FACILITIES MANAGEMENT**

900 SW Jackson, Room 600-N, Topeka, KS 66612-1220 • (785) 296-2113 • Fax: (785) 296-3456  
e-mail: [marilyn.jacobson@da.ks.gov](mailto:marilyn.jacobson@da.ks.gov)

Insert date

List Project Number and Building Number

FPDC FORM 125, Page 2

Project Acceptance Record

### Fire Alarm Package

- ☐ Shop drawings are ☐ **(required)** ☐ **(not required)** to be submitted for review. If shop drawings are required, they are to be submitted and accepted by DFM prior to installation.
- ☐ Shop drawings dated Enter Date have been reviewed for code compliance. Shop drawings are ☐ **(accepted)** ☐ **(not accepted)**. (If not accepted, review comments are attached.)

This review and/or approval of documents for construction shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of the applicable codes. The release of drawings for construction shall not prevent the authority having jurisdiction from requiring the correction of errors in the construction documents and other data.

### Automatic Fire Sprinkler System

- ☐ Shop drawings are ☐ **(required)** ☐ **(not required)** to be submitted for review. If shop drawings are required, they are to be submitted and accepted by DFM prior to installation.
- ☐ Shop drawings dated Enter Date have been reviewed. Shop drawings are ☐ **(accepted)** ☐ **(not accepted)**. (If not accepted, review comments are attached.)

This review and/or approval of documents for construction shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of the applicable codes. The release of drawings for construction shall not prevent the authority having jurisdiction from requiring the correction of errors in the construction documents and other data.

**Construction** (State law, KSA 31-150(e), requires projects owned or operated by Board of Regents to have an approved code footprint prior to the beginning of construction.)

- ☐ Construction is ☐ **(permitted)** to commence. Projects bid through Division of Facilities Management – Construction is permitted when Notice to Proceed is issued. Notice to Proceed will be issued once contracts are complete.

Work shall be installed in accordance with the reviewed construction documents, and any changes made during construction that are not in compliance with the approved construction documents shall be resubmitted for approval as an amendment to the set of construction documents.

Construction and work zones shall be separated from occupied areas by one-hour rated construction, per KSFM guidelines. All designated exits, fire alarms and sprinklers must be available and working at all times a building is occupied. DFM/KSFM has the authority to verify during routine inspections (either during construction or annually by KSFM) that completed work complies with the approved code footprint, Kansas Fire Prevention Code, and applicable codes and regulations.

Construction is ☐ **(not permitted)** to commence. Provide construction documents or other information so accessibility can be verified and accepted.

### Occupancy

- ☐ Portion of the work described on the Occupancy Certificate is ☐ **(accepted)** ☐ **(not accepted)** for Occupancy. Occupancy Certificate is attached. (Occupancy permit is required prior to portions of the building being occupied.)
- ☐ The building is ☐ **(accepted)** ☐ **(not accepted)** for Occupancy. Occupancy permit is attached. (Occupancy permit is required prior to building being occupied.)

Issued by:

Diana Hutchison  
Code Compliance Coordinator  
Division of Facilities Management